

In the event of more applications being received than there are places available the Governors will be asked by the LA to consider each application according to the School's Admission's Policy. In accordance with the revised School Admission Code (December 2014):

- All children will be admitted *full time* in the September following their fourth birthday.
- Parents can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age in that school year. Where entry is deferred, the school will hold the place for that child and not offer it to another child. The parent would not, however, be able to defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted. Where parents choose to defer entry, the child will start at the beginning of a new school term/ half term.
- Parents can request that their child attends part-time until the child reaches compulsory school age. For parents opting to take up a part time place this would be mornings only.

Priority for admission is given as follows: -

1. *Children who are, or were, 'Looked After', including those that have been adopted or been subject to a residence or guardianship order.*
2. *Children who, on the date of application, will have a sibling on the roll of the school. Sibling means a full, step, half, adopted or fostered brother or sister, but not cousin, who will be living permanently with them at the same address at the date of their entry to the school; the school may require proof of relationship.*
3. *Children attending St Margaret's Nursery.*

*St Margaret's C of E Academy is a church school (Church of England school) and after the application of 1, 2 and 3 above, the remaining places up to the number intended to admit (currently 30) will be offered to applicants as follows:*

4. *Applicants who meet the "faith criterion" (see Notes).*
5. *Applicants who live in the Parish of Bowers Gifford and North Benfleet.*
6. *Applicants who do not live in the Parish of Bowers Gifford and North Benfleet.*

The faith criterion is based on regular Church attendance and will be applied in this order

- i) Regular attendance at St Margaret's Church of England, Bowers Gifford or St Chad's Church of England based on the view of the incumbent for at least one year prior to the application.
- ii) Regular attendance at a Church of England church based on the view of the incumbent for at least one year prior to the application.
- iii) Regular attendance at another Christian Church (which is usually recognised as a member of Churches Together in Britain and Ireland) based on the view of the incumbent for at least one year prior to the application.

With regard to families having recently moved into the area a reference from their previous church will be taken into consideration in line with the principles set out above.

**N.B. In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.**



Part of ...

The Diocese of Chelmsford

Vine Schools Trust



*God's Word is a lamp to guide our feet  
and a light for our path.*

**Supplementary Information  
Admission Application Form**

**St Margaret's C of E Academy  
London Road, Bowers Gifford, Basildon.  
Essex. SS13 2DU**

**Telephone: 01268 552176**

**PLEASE COMPLETE THE BOXES USING BLOCK CAPITALS AND  
RETURN THE COMPLETED FORM TO THE SCHOOL**

<b>Child's Surname</b>	
<b>Child's First Name</b>	
<b>Date of Birth</b>	
<b>Gender</b>	Male/Female

<b>Parents/Carers Names</b>	
<b>Father</b>	<b>Mother</b>
<b>Address</b>	
<b>Home Phone Number</b>	

<b>Family connection with school-brothers/sisters who attend St Margaret's Academy</b>	
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<b>Please give details if your child attends a pre-school or nursery</b>	
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Are you a Christian living outside the parish of Bowers Gifford & North Benfleet? **Yes/No\***

Are you a member of another faith and attend a place of religious worship? **Yes/No\***

**If yes to either of the above please enclose a letter from your Minister or Priest or religious leader.**

*\*Please delete as applicable*

<b>Reasons for applying to St Margaret's C of E Academy</b>
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**I have enclosed a copy of my child's:**

**Birth Certificate**

**Supporting letter from a Church Minister/Priest/Religious Leader**

Signed.....Date.....